



## EXTERNAL POSTING

### MNAASGED CHILD AND FAMILY SERVICES, EMPLOYMENT OPPORTUNITY – ALTERNATIVE CARE SUPERVISOR

#### GENERAL DESCRIPTION

Reporting to the Mnaasged Child and Family Services (MCFS) Director of Services, the Alternative Care Supervisor is responsible to provide general direction to the Alternative Care Team. The Alternative Care Supervisor is responsible to provide direction, coaching and clinical supervision to staff on all matters relating to Alternative Care, while ensuring their efforts are in alignment with MCFS's strategic planning, the policies and procedures, the legal framework of the Child, Youth and Family Services Act, First Nation standards of practice and the licensing guidelines with the Ministry of Children, Community and Social Services.

#### RESPONSIBILITIES:

##### Support and Supervision

To supervise and oversee the day-to-day case management of the Alternative Care Team by providing leadership, guidance, coaching, mentoring, support and regular evaluation, as follows:

- Provide team scheduling, work assignments and coverage
- Complete preliminary assessments of children, families and Alternative Care Parents until formal assessments and treatment plans are completed by the MCFS clinical resource.
- Provide weekly clinical supervision and consultation services
- Lead the clinical assessment and treatment planning process and provide corresponding direction to MCFS staff during the implementation stage
- Participate in the development of related policies and procedures of MCFS
- Provide clinical supervision and ensure services are provided using family-centered, strengths-based, child focused practices while assisting families to build their capacity to provide safe and nurturing environments for children
- Ensure orientation and competency based in-service training is provided to workers to assure they acquire and sustain the appropriate knowledge and skills to perform the functions of their positions

##### Leadership in Intervention Practices

To create a work environment that supports achievement of the MCFS vision and mission and promotes excellence in direct practice, as follows:

- Develop a supportive and caring work environment to keep staff engaged and involved and to promote high levels of investment in their work
- Organize and lead regular team meetings to benefit planning, monitoring, problem solving, education, transfer of learning, and maximizing team and Agency development
- Model, instruct and monitor staff in the provision of services that meet the unique needs of the children, families and communities served

##### Human Resources

To provide guidance, direction and support to MCFS Alternative Care team, as follows:

- Develop and lead team meetings, case reviews and identify ongoing strategies to meet training needs
- Ensure development and monitoring of staff work plans

##### Administration and Reporting

- To complete administrative reports and adhere to MCFS policies, procedures and relevant practices,
- Ensure MCFS compliance with Ministry of Children, Community and Social Services Serious Occurrence directive and reporting requirements
- Ensure confidentiality and safe keeping of all MCFS documents and records
- Licensing review with the Ministry of Children, Community and Social Services which includes attending interviews, ensuring compliance with standards
- Guiding/educating the workers and the caregivers on these standards



#### Other Duties

- Participate in internal or external committees as required or assigned
- Other duties as required and assigned

#### QUALIFICATIONS

##### Minimum Education

- Master of Social Work Degree is preferred and would be an asset
- Honors Bachelor of Social Work (HBSW) Degree

##### Minimum Experience

- Three (3) years of clinical supervision experience working with children and families involved in child welfare protection

##### Knowledge Requirements

- Knowledge of MCFS programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishinabek, Lunaapeewi and Haudenosaunee culture and traditions
- Knowledge of First Nation service delivery, customs and traditions in responding to child welfare

#### SPECIAL SKILLS

- Excellent computer skills with MS Office software
- Strong interpersonal skills
- Excellent oral and written communication skills
- Excellent organizational and planning skills
- Excellent time management skills

#### Other Requirements

- Must provide a clear Police Records Check with Vulnerable Sector Check
- Must have a Class 'G' Ontario Driver's License, access to a vehicle and the ability to travel
- Must have a minimum of \$2M automobile insurance coverage

**SALARY            \$55,000.00 – 65,000.00**

#### Hours of Work

Hours of work are generally 8:30 am – 4:30 pm for a 37.5 hour work week, Monday to Friday with half an hour (30 minute) lunches. As well, the successful candidate must be able to work as required some evenings and weekends

**This is a permanent full-time position.**

**Pension and benefits become available upon completion of 6-month probationary period**

**Mnaasged gives preference to any First Nation applicants for any employment opportunities as per Section (16)1 of the Canadian Human Rights Act.**

**Anyone requiring more information about our agency or this position may contact:**

**Carol Antone, Human Resources Developer**

**hr.developer@mnaasged.com**

**(519) 289-1117 ext. 237**

**Please forward your cover letter, resume and 3 working reference letters to:**

**Human Resource Department**

**Mnaasged Child and Family Services**

**311 Jubilee Rd. Muncey, ON N0L 1Y0**

**confidential.hr@mnaasged.com**

**Closing Date:**

**Friday, February 3, 2023**

**at 4:00 pm**