



EMPLOYMENT OPPORTUNITY

Mnaasged Child and Family Services

POSITION TITLE: Indigenous Knowledge Coordinator	CLASSIFICATION: Permanent Full-time
CLOSING DATE: Friday, January 30, 2026 @ 4:00 p.m.	SALARY: \$70,000 - \$80,000 (based on qualifications)

GENERAL DESCRIPTION

Reporting to the Director of Services, the Indigenous Knowledge Coordinator is responsible for ensuring the coordination of direct and indirect cultural services to the Board of Directors, community members and staff in order to develop and enhance the cultural service practice of Mnaasged.

The Indigenous Knowledge Coordinator will work closely with the Director of Services to develop and deliver locally accepted cultural practices for the Agency in consultation with community Elders and cultural practitioners to facilitate preservation and promotion of traditional practices within member First Nations to enhance positive and strong cultural identity.

QUALIFICATIONS

Education Requirements

- Bachelor of Social Work or Native Studies degree is preferred.

Experience Requirements

Three (3) years experience working in the following:

- A social services organization in a role developing or delivering cultural programs and services
- An organization that serves Aboriginal people, organizations or communities
- Writing policies, procedures, and reports. The incumbent may be required to prepare funding proposals as instructed.

Knowledge Requirements

- Detailed knowledge and respect for, sensitivity towards, as well as knowledge and understanding of Anishinabek, Lenape, and Haudenosaunee cultures, traditions and the Seven Grandfather Teachings
- General knowledge of the Mnaasged Child and Family Services philosophy as well as the programs and services that flow from the philosophy

Special Skills

- Knowledge of Child and Family Services Act, First Nation service delivery mechanisms, customs and traditions in relation to child welfare
- General knowledge of child welfare service issues or both the first Nations and regional levels
- Strong cultural skills
- Excellent communication (verbal and written) and interpersonal skills
- Excellent conflict resolution and problem-solving skills
- Excellent organizational and time management skills
- Excellent computer skills with MS Office software
- Ability to make decisions and provide recommendations
- Ability to manage multiple priorities
- Ability to take initiative, meet deadlines and work flexible hours where necessary
- Ability and willingness to support both traditional and contemporary healing practices
- Ability to use good judgment in assess difficult situations

Other Requirements

- Must provide a recent, clear Police Records Check with Vulnerable Sector Check in accordance with legislation
- Must have a Class 'G' Ontario Driver's License, access to a vehicle and the ability to travel
- Must have a minimum of \$1M automobile insurance coverage.

For a full job description, please Contact Carol Antone, HR Developer at hr.developer@mnaasged.com
519 289-1117 ext. 237

Mnaasged gives preference to any First Nation applicants for any employment opportunities as per Section (16)1 of the Canadian Human Rights Act.

Please forward your cover letter, resume and 3 working references to:
Human Resource Department, Mnaasged Child and Family Services
311 Jubilee Rd. Muncey, ON N0L 1Y0
confidential.hr@mnaasged.com

Only those selected for an interview will be contacted